

## **Statewide Mutual Resources**

| Topics                                       | Best Practice<br>Manual | Guidance<br>Note | CIP Workbook –<br>self assessment | Fact Sheet | Video    | Statewide<br>Board<br>Funded<br>Initiative | Training<br>Module |
|--|-------------------------|------------------|-----------------------------------|------------|----------|--|--------------------|
| Assets                                       |                         |                  |                                   |            | •        |  |                    |
| Bitumen and asphalt resurfacing              | <b>√</b>                |                  |                                   |            |          |  |                    |
| BMX Tracks                                   |                         | <b>√</b>         |                                   |            |          |  |                    |
| Bridges                                      | <b>√</b>                |                  | ✓                                 |            |          |  |                    |
| Building assets                              |                         |                  | ✓                                 |            |          |  |                    |
| Footpaths                                    | <b>√</b>                |                  | ✓                                 |            | <b>√</b> |  |                    |
| Information security                         |                         |                  | <b>√</b>                          |            |          |  |                    |
| Motor vehicles                               |                         |                  | ✓                                 | <b>✓</b>   |          |  |                    |
| Playgrounds                                  | <b>√</b>                |                  | ✓                                 |            | <b>√</b> |  |                    |
| Remote piloted aircraft                      |                         |                  |                                   | <b>✓</b>   |          | <b>√</b>                                   |                    |
| Roads  | <b>√</b>                |                  |                                   |            | <b>√</b> |  |                    |
| Saleyard operations                          |                         | <b>√</b>         |                                   |            |          |  |                    |
| Shared paths                                 |                         | <b>√</b>         |                                   |            |          |  |                    |
| Signage as remote supervision                | <b>√</b>                |                  |                                   |            | <b>√</b> |  |                    |
| Skate facilities                             |                         | <b>√</b>         |                                   |            |          |  |                    |
| Sporting facilities                          |                         | <b>√</b>         | ✓                                 |            |          |  |                    |
| Stormwater infrastructure and mgt            | ✓                       |                  |                                   |            |          |  |                    |
| Swimming pool inflatable devices             |                         | <b>√</b>         |                                   |            |          |  |                    |
| Swimming pool operations and user agreements |                         | <b>√</b>         | <b>√</b>                          |            |          |  |                    |
| Trees and tree roots                         | $\checkmark$            |                  | $\checkmark$                      |            | <b>✓</b> |  |                    |
| Waste management                             |                         |                  | <b>√</b>                          |            |          |  |                    |
| Emergency Managemen                          | nt .                    |                  |                                   |            |          |  |                    |
| Business continuity                          |                         |                  |                                   |            |          | <b>√</b>                                   |                    |
| management                                   |                         | 1                |                                   |            |          | Y  |                    |
| Business disruption mgt                      |                         |                  |                                   |            |          |  |                    |
| Emergency mgt planning                       |                         |                  | <b>√</b>                          |            |          | <b>√</b>                                   |                    |
| Isolation of emergency                       |                         | <b>√</b>         |                                   |            |          |  |                    |



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You can also access this document on the **Member Centre** homepage under Member Resources.



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| Risk assessment and control |       |              |   |     |   | <b>√</b> |
|-----------------------------|-------|--------------|---|-----|---|----------|
| Risk culture                |       | $\checkmark$ |   |     |   |          |
| Risk identification         |       |              |   |     |   | <b>√</b> |
| Risk mgt awareness          |       |              |   |     |   | <b>√</b> |
| Risk systems                |       |              |   |     |   | ✓        |
| Climate Change / Enviro     | nment |              |   | I . |   |          |
| Climate change assessment   |       |              |   |     | ✓ |          |
| Environment                 |       |              | ✓ |     |   |          |
| Environment risk assessment |       |              |   |     | ✓ |          |

## **Resource Summaries**

Best Practice Manuals – aim is to make councils aware of their actual responsibilities and liabilities in managing an asset or business activity. They provide in depth knowledge and industry standard approaches to managing assets and business activities. These are designed in such a way that councils can simply use the processes contained in the documents as is or tailor it more specifically to their organisation.

<u>Guidance Notes</u> – seek to provide:

- the principals to be adopted in relation to the provision of various assets and management business activities:
- guidance in the interpretation of those principals;
- standards procedures for consideration by councils; and
- information regarding and links to statutory references and standards.

<u>Continuous Improvement Pathway Workbooks</u> – these workbooks are designed to be self-assessment tools. They cover most asset categories and various other business activities. The workbooks are primarily audits of management systems designed to incorporate a holistic assessment of the management of the asset or activity.

<u>Training Modules</u> – these modules deal with the fundamentals of risk management and can either be undertaken independently or as facilitated workshops run by the Regional Risk Managers.

<u>Fact Sheets</u> – make councils aware of specific issues including their responsibilities and liabilities. They provide information and useful links where additional information can be obtained through Statewide, JLT, underwriters and other organisations.

Resource Introduction Videos – are a suite of 5 videos which target our highest claims areas. They provide an insight into Statewide Mutual, the financial costs incurred by the Mutual arising from those claims and introduce some of our key resources.



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