

FRD010:

# FRAUD ONLINE SURVEY AND AWARENESS TRAINING



What is it	What it involves	Who should participate
<p>Assess Client's fraud control health check on the ten attributes of the Client's fraud control framework.</p> <p>General fraud awareness training to selected/all staff to identify, prevent, detect and respond to fraud.</p>	<p><i>Deliverable:</i> To obtain staff perceptions on the fraud control environment in their specific work area and identify improvement action(s) as necessary. Increase staff knowledge on fraud prevention, detection and response.</p> <hr/> <ul style="list-style-type: none"> <li>• Survey – online survey deliver to all staff</li> <li>• One page survey results to the Audit and Risk Committee and recommend improvement action to the CEO/GM.</li> <li>• Provide basic fraud awareness knowledge and tools to assist fraud identification, prevention and detection. Fraud controls, red flags or risk indicators and latest fraud trends and case studies will be included in the training topic.</li> </ul> <hr/> <p><i>Outcome:</i> It flags specific attributes of the fraud control framework that appear to warrant some attention across Client. Knowledge and understanding of what the Fraud Risks are that the Client faces and the controls for responding and detecting the risks appropriately.</p>	<ul style="list-style-type: none"> <li>• Online Survey: Everyone in Client (it should take no more than 15 minutes to complete and responses are anonymous)</li> <li>• Awareness Training: Suggested attendees/staff in particular from procurement, financial management, payroll, intellectual, property/asset management and information systems</li> </ul> <hr/> <p style="text-align: center;"><b>How long</b></p> <p>Online Survey</p> <ul style="list-style-type: none"> <li>• Online survey result analysis – 1 day off-site</li> <li>• IT design – ½ day off-site</li> </ul> <p>Awareness Training</p> <ul style="list-style-type: none"> <li>• 1 hour per training session online x 2 session</li> </ul> <hr/> <p style="text-align: center;"><b>Pre –Session Requirements</b></p> <ul style="list-style-type: none"> <li>• Council to send all fraud related policy, procedures and documents</li> <li>• Council arrange to send out fraud online survey link to all staff</li> </ul>